

Identification Form: Individuals and Sole Traders

If you are not an individual, sole trader or joint investor, you must download and complete the relevant Identification Form from our website www.clearview.com.au. Alternatively, you can order a form by phoning 132 977.

Please complete all sections of the form. **An Identification Form can be completed for each investor.** The completed form should be returned with your completed Application Form. If you have any questions, please contact Customer Service on 132 977.

Please print clearly in **BLOCK LETTERS**.

Section 1: Client details

Title

Mr
 Mrs
 Ms
 Miss
 Dr
 Other

Surname

Given name/s

Section 2A: Verification and record of procedure

We are required to verify your full name and either date of birth or residential address and attach an **original certified copy** (not original documents) of your

- Drivers licence or passport OR
- Birth/Citizenship Certificate or Local council notice (no more than a 1 year old) with your full name and address.

A list of persons able to certify your documentation is noted below in Section 4. If you do not have the above documents please contact Customer Service on 132 977.

Section 2B: Verification and record of procedure by your Financial Planner

As agreed between your licensee and product issuer, complete the ID document details below and attach copies of ID documents.

ID document details	Document 1	Document 2
Verified from	<input type="checkbox"/> Original <input type="checkbox"/> Certified copy	<input type="checkbox"/> Original <input type="checkbox"/> Certified copy
Document issuer	<input type="text"/>	<input type="text"/>
Issue date	<input type="text"/>	<input type="text"/>
Expiry date	<input type="text"/>	<input type="text"/>
Document number	<input type="text"/>	<input type="text"/>
Accredited English translation	<input type="checkbox"/> N/A <input type="checkbox"/> Sighted	<input type="checkbox"/> N/A <input type="checkbox"/> Sighted

Section 3: Identification and verification conducted by your Financial Planner

Financial Planners' name

Phone

AFS Licensee name

AFSL No.

Date verified

Section 4: Who can certify your document(s)?

The following is not an exhaustive list, for more information please go to our website www.clearview.com.au or if you have any questions, phone Customer Service on 132 977.

- (A Lawyer) a person who is enrolled on the roll of the Supreme Court of a State or Territory, or High Court of Australia, as a legal practitioner (however described);
- A Judge, Registrar or Deputy Registrar of a Court;
- A Justice of Peace;
- A Police Officer;
- (The Post Office) an permanent employee of The Australian Postal Corporation with 2 or more years of continuous service who is employed in an office supplying postal services to the public;
- An Australian Consular Officer or an Australian Diplomatic Officer (within the meaning of the Consular Fees Act 1955);
- An Officer with 2 or more continuous years of service with one or more financial institutions (for the purposes of the Statutory Declaration Regulations 1993);
- An Officer with, or authorised representative of, a holder of an Australian Financial Services Licence, having 2 or more continuous years of service with one or more licensees; and
- (An Accountant) a member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants with 2 or more years of continuous membership; and
- An individual registered or licensed as:
 - a pharmacist; or
 - a medical practitioner, under a law of the State or Territory providing for that registration or licensing.

The authorised person will need to write in English. Certification must include the name, address, type of authority (i.e. pharmacist or police officer etc.,) and telephone number of certifying authority. Faxed copies of certification do not comply with our identification requirements and are not acceptable.